

# **ANNUAL ORGANIZATIONAL MEETING NOTICE AND AGENDA**

Hitch School Local School Council

5625 N McVicker Avenue

Annual Organizational Meeting for 2025-2026 School Year

July 9th at 1:00pm - Multipurpose

Video call link: [meet.google.com/hng-aekv-grj](https://meet.google.com/hng-aekv-grj) Or dial: (US) +1 574-328-1007 PIN: 633 013 635#

1. Call Meeting to Order Principal/Formal Chairperson
2. Roll Call / Establish Quorum Principal/Formal Chairperson
3. Selection of Temporary Chairperson Principal/Formal Chairperson  
(May be any member)

**Note: At this point, the Temporary Chairperson presides at a meeting until the selection of the permanent Chairperson**

4. Selection of Temporary Secretary Temporary Chairperson
5. Approval of Agenda Temporary Chairperson
6. Motion and Selection of Chairperson Temporary Chairperson

**Note: At this point, the newly-elected Chairperson presides at the meeting and assumes his/her new duties.**

7. Motion and Selection of the Secretary Newly Elected Chairperson

**Note: At this point, the newly-elected Secretary assumes responsibility for taking the minutes of the meeting.**

8. Motion and Selection of the Vice-Chair Newly Elected Chairperson  
**[Optional]**
9. Motion(s) and Selection of FOIA/OMA Newly Elected Chairperson  
Officer(s) **(Only if Office is Vacant)**
10. Set Regular Meetings Schedule for School Year Newly Elected Chairperson
11. Adopt / Re-adopt Bylaws or Establish Newly Elected Chairperson  
Bylaws Committee **[Optional]**
12. Adopt / Re-adopt Rules of Order for LSC Meetings Newly Elected Chairperson  
**[Optional]**
13. Adopt Rule for Members that Cannot be Present in Person at LSC Meetings Newly Elected  
Chairperson
14. Announce Date of First Regular Meeting Newly Elected Chairperson
15. Public Participation
16. Adjournment Newly Elected Chairperson